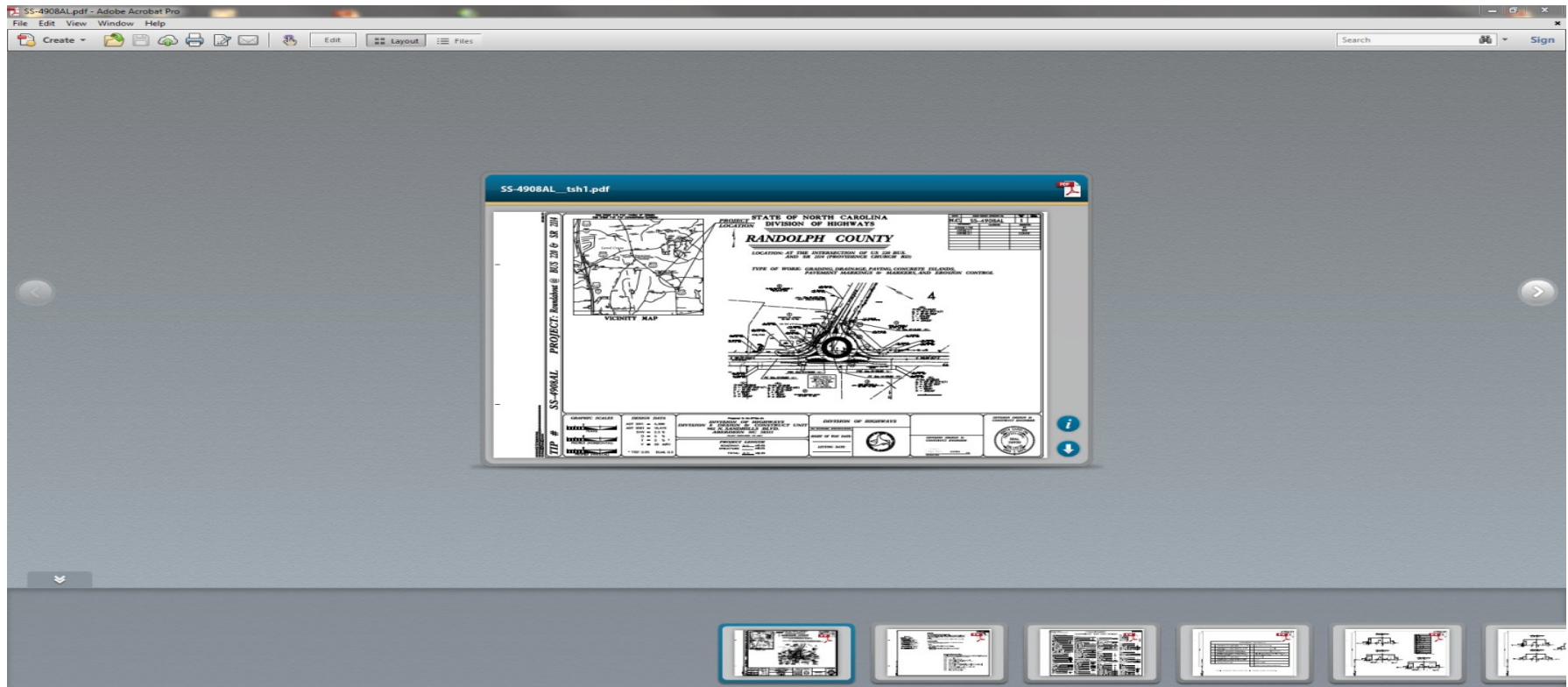


How To Print Pages In Order In Adobe Acrobat Pro Portfolios

Adobe usually opens up with the layout view of the plans in the portfolio.



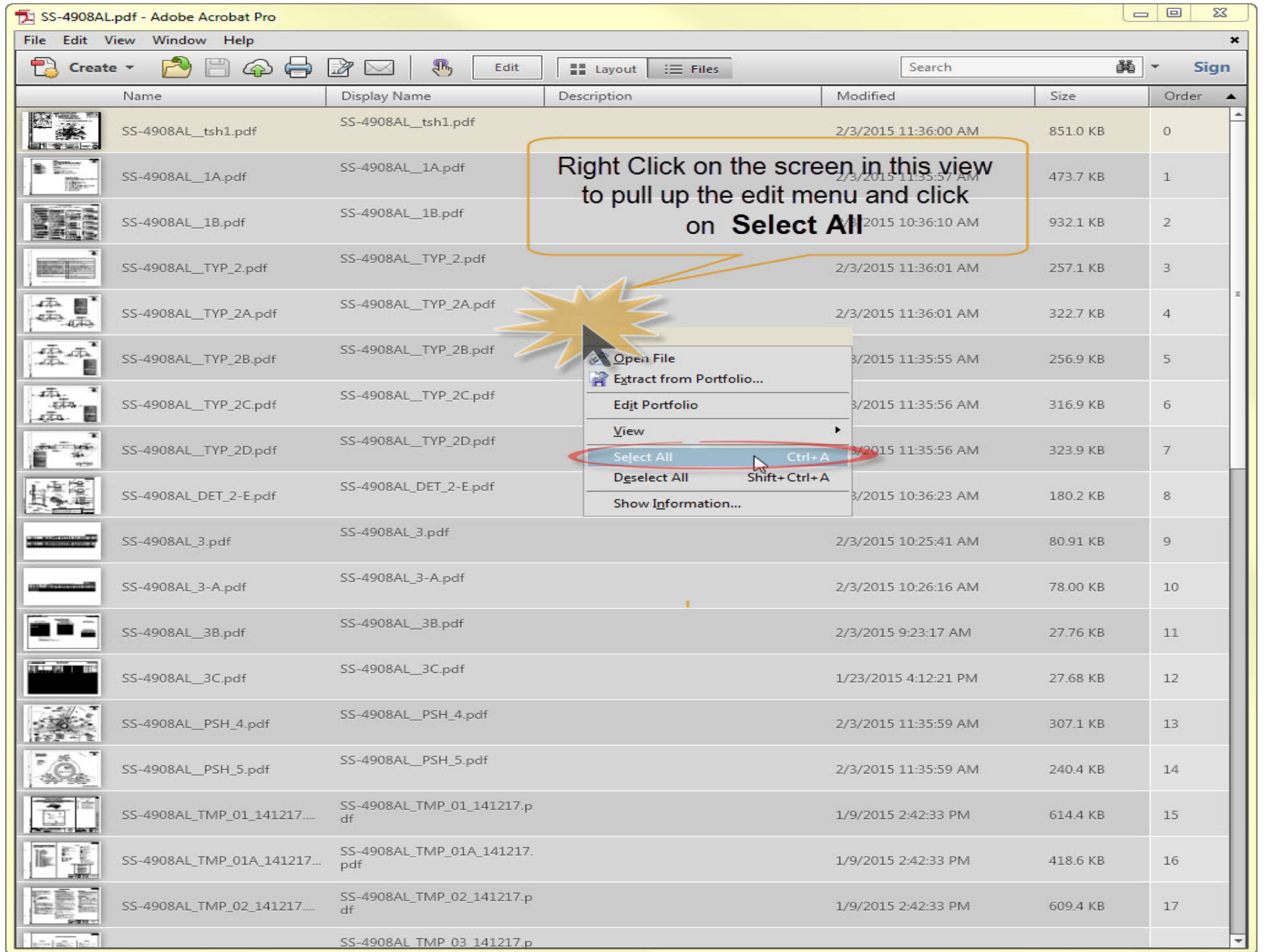
While this view is good for viewing files in a portfolio, it is not good for printing all of them at one time.



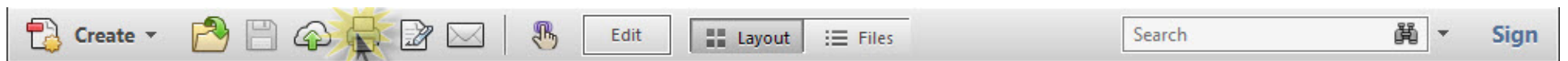
For printing all sheets in the plan set, select Files to get this view with details of each pdf in the portfolio.

Name	Display Name	Description	Modified	Size	Order
SS-4908AL_tsh1.pdf	SS-4908AL_tsh1.pdf		2/3/2015 11:36:00 AM	851.0 KB	0
SS-4908AL_1A.pdf	SS-4908AL_1A.pdf		2/3/2015 11:35:57 AM	473.7 KB	1
SS-4908AL_1B.pdf	SS-4908AL_1B.pdf		2/3/2015 10:36:10 AM	932.1 KB	2
SS-4908AL_TYP_2.pdf	SS-4908AL_TYP_2.pdf		2/3/2015 11:36:01 AM	257.1 KB	3
SS-4908AL_TYP_2A.pdf	SS-4908AL_TYP_2A.pdf		2/3/2015 11:36:01 AM	322.7 KB	4
SS-4908AL_TYP_2B.pdf	SS-4908AL_TYP_2B.pdf		2/3/2015 11:35:55 AM	256.9 KB	5
SS-4908AL_TYP_2C.pdf	SS-4908AL_TYP_2C.pdf		2/3/2015 11:35:56 AM	316.9 KB	6
SS-4908AL_TYP_2D.pdf	SS-4908AL_TYP_2D.pdf		2/3/2015 11:35:56 AM	323.9 KB	7
SS-4908AL_DET_2-E.pdf	SS-4908AL_DET_2-E.pdf		2/3/2015 10:36:23 AM	180.2 KB	8
SS-4908AL_3.pdf	SS-4908AL_3.pdf		2/3/2015 10:25:41 AM	80.91 KB	9
SS-4908AL_3-A.pdf	SS-4908AL_3-A.pdf		2/3/2015 10:26:16 AM	78.00 KB	10
SS-4908AL_3B.pdf	SS-4908AL_3B.pdf		2/3/2015 9:23:17 AM	27.76 KB	11
SS-4908AL_3C.pdf	SS-4908AL_3C.pdf		1/23/2015 4:12:21 PM	27.68 KB	12
SS-4908AL_PSH_4.pdf	SS-4908AL_PSH_4.pdf		2/3/2015 11:35:59 AM	307.1 KB	13
SS-4908AL_PSH_5.pdf	SS-4908AL_PSH_5.pdf		2/3/2015 11:35:59 AM	240.4 KB	14
SS-4908AL_TMP_01_141217.pdf	SS-4908AL_TMP_01_141217.pdf		1/9/2015 2:42:33 PM	614.4 KB	15
SS-4908AL_TMP_01A_141217.pdf	SS-4908AL_TMP_01A_141217.pdf		1/9/2015 2:42:33 PM	418.6 KB	16
SS-4908AL_TMP_02_141217.pdf	SS-4908AL_TMP_02_141217.pdf		1/9/2015 2:42:33 PM	609.4 KB	17
	SS-4908AL_TMP_03_141217.p				

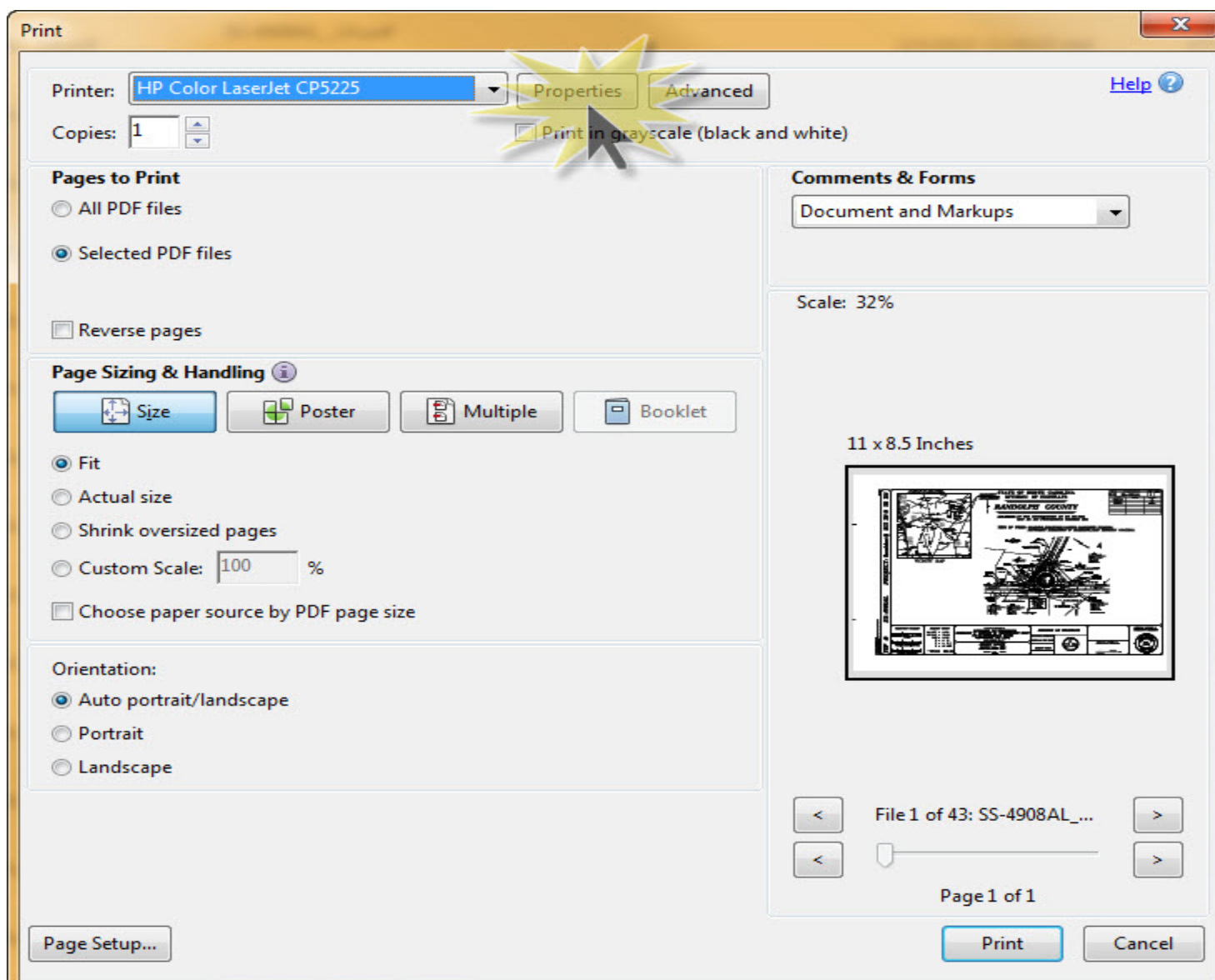
RIGHT CLICK in this view to pull up the edit menu, and choose **SELECT ALL**.



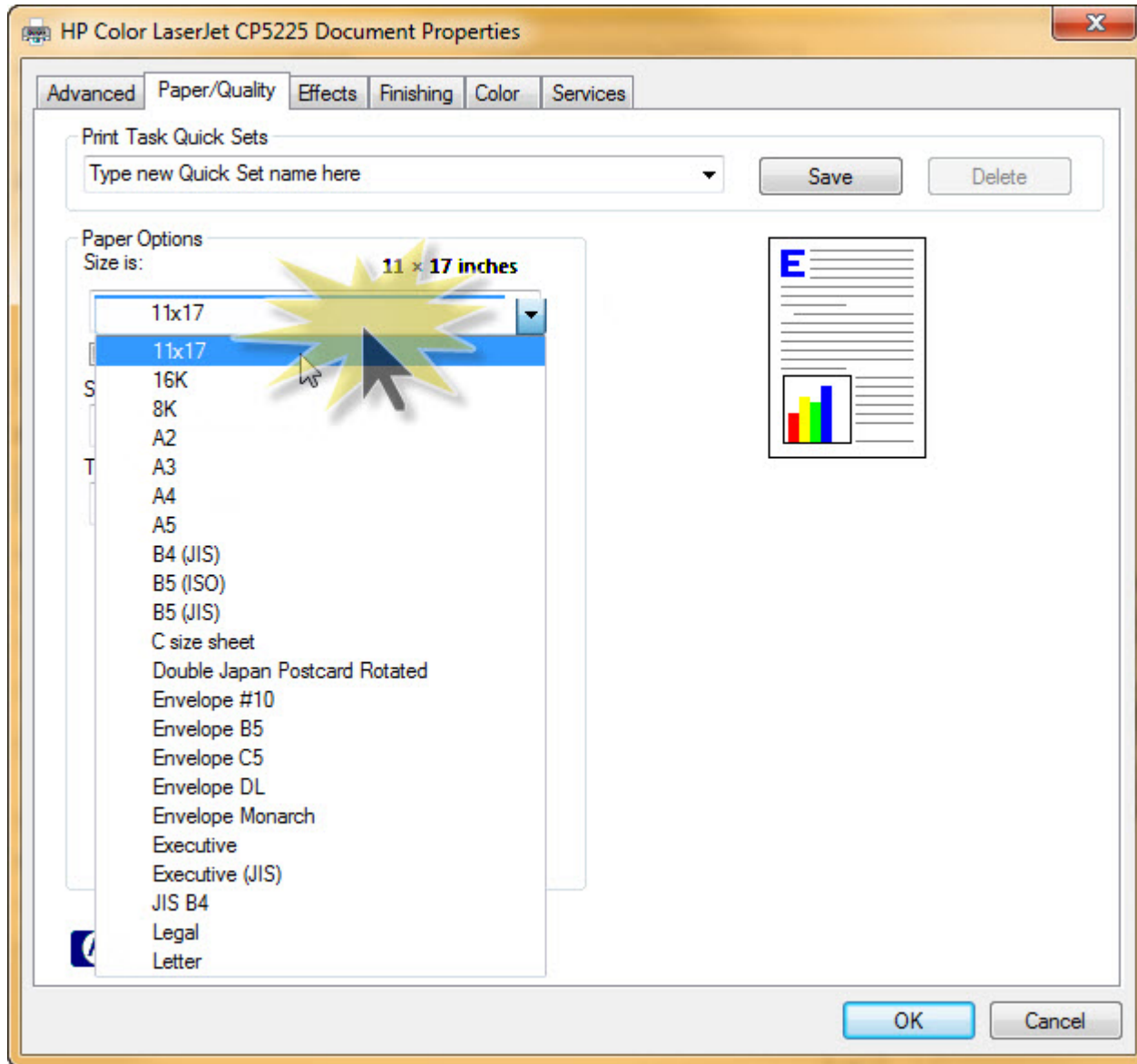
Now the file is ready to print. Click on print.



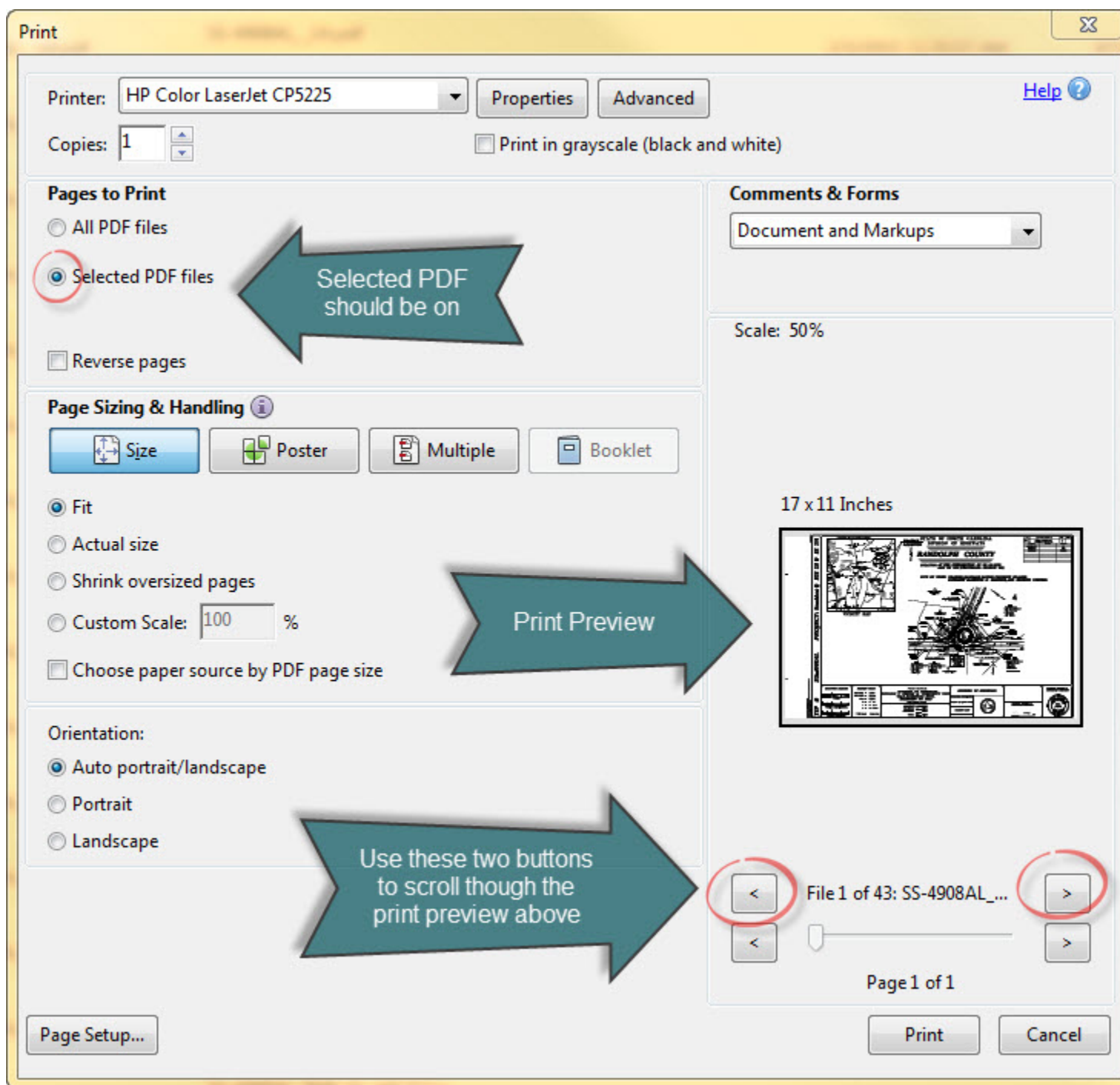
Choose your local printer and then click on Properties.



Click on the Paper / Quality tab. Under Paper Options change the size to 11X17.



Make sure **Selected PDF files** are on.



The arrows (circled in red) scroll through the Print Preview. Do this to make sure the order is correct.

Once you are satisfied that everything is correct, the portfolio is ready to print. Press Print.